

# 2026 SoCal Fiber Fair (SCFF) Vendor Contract

Event dates: November 21-22

Fairplex, Pomona, California

Fiber Fair hours: Saturday 10-5 and Sunday 10-5 (subject to change)

We are so excited to have you join us for our fourth year!

NOTE: Please do not pay booth fees until your vendor application has been accepted and approved.

## 1. Event Hours:

Move-in/Setup: Friday 11/20/2026 10:00am-5:00pm

Event Day One: Saturday 11/21/2026 10:00am-5:00pm

Event Day Two: Sunday 11/22/2026 10:00am-5:00pm

Tear-Down/Move Out: Sunday 11/22/2026 5:01pm-9:00pm

2. Booth set-up may not begin until 10:00am on Friday 11/20/26.

3. Vendors must remain open during entire fair hours and may not begin breaking down until fair closing time and the all-clear signal has been given by SCFF staff.

## 4. Booth fees and Info:

ALL vendor booths, regardless of size, include the following **basic amenities**:

- Electricity
- Wi-fi
- Tall (8') black drape in the back of the booth and short (3') drape on the sides.
- Pre-paid parking for **one** vehicle (regardless of booth size) for 2 event days (Sat and Sun)
- Parking on move-in day is free.
- Access to vendor lounge

10' x 10' booth: \$550

- All **basic amenities** plus:
- One 6'x30" rectangular table and two chairs. Table covering not included.
- Vendor badges for 2 people plus one extra if you sign up to host a mini demo or workshop.

10' x 15' booth: \$775

- All **basic amenities** plus:
- One 6'x30" rectangular table and two chairs. Table covering not included.
- Vendor badges for 3 people plus one extra if you sign up to host a mini demo or workshop.

10' x 20' booth: \$1000

- All **basic amenities** plus:
- Two 6'x30" rectangular tables and four chairs. Table covering not included.
- Vendor badges for 4 people plus one extra if you sign up to host a mini demo or workshop.

10' x 30' booth: \$1500

- All **basic amenities** plus:
- Three 6'x30" rectangular tables and six chairs. Table covering not included.

- Vendor badges for 6 people plus one extra if you sign up to host a mini demo or workshop.

Booth fees are due within 7 days of acceptance of application.

Space is not reserved until contract is signed and booth fees are received in full.

4. Booth set-up must be within the confines of your assigned space. No displays, signs, racks, tables, etc. may extend into the aisle or into other vendor booths.
5. No music of any kind may be played in your booth at any volume.
6. No EZup covers or roofs of any kind are allowed.
7. Booth placement at the discretion of SoCal Fiber Fair team.
8. Vendor must comply with all Fire and safety regulations as set forth in this contract or that may arise at the event. Failure to do so may result in removal from the Fair with no refund.
9. No animals will be allowed in the buildings except those permitted by building use and those assisting the disabled (service animals) or law enforcement.
10. Sale of food and beverages is prohibited. All food, beverage, and sundries offerings must be through Ovarations Fanfare, L.P. dba Spectra Food Services & Hospitality.
11. CA Board of Equalization states:  
Any organization that generates sales at Fairplex is required by Regulation 1802 of the California Uniform Local Sales and Use Tax law to accurately report those taxable sales at Fairplex to ensure that the City of Pomona receives the correct amount of Local Sales Tax. See the reference section for an information guide and copies of the proper forms from the California State Board of Equalization.  
  
If your sales are ordinarily subject to sales tax, then you are required by the California State Board of Equalization to have a valid California Seller's Permit. In addition, if you have a valid Seller's Permit, but it does not list Fairplex, you are required by law to designate Pomona as the location for the 1% Local Sales Tax generated from the event on the State Board of Equalization's BT-530-B Local Tax Allocation Form for Temporary Sales Locations, and include it with your Sales and use Tax Return payment.
12. Vendors may share a space (with prior SCFF approval), so long as both vendors have submitted an application and can provide necessary documentation and insurance.
13. Any vendor cancellation that occurs before October 1, 2026, is entitled to a partial refund. SCFF will retain \$50.
14. Refund Deadline: October 1, 2026. No Refunds after Oct. 1.
15. Security will be provided throughout the event, but SoCal Fiber Fair (SCFF) and Fairplex assume no responsibility for any loss or damage to any work, display, vehicle, or person.
16. Electricity and Wi-Fi will be provided by Fairplex. The onsite venue team will be on hand to remedy any problems that may arise. The Fiber Fair team cannot be held responsible for any possible outages that may occur.
17. 2026 parking per vehicle (vendors and attendees) is \$22 per day. Each vendor space will receive one pre-paid 2-day parking pass for one vehicle, regardless of booth size. All others must pay posted parking fees. Parking is cashless/card only. This fee is set by and collected by the venue and is non-negotiable. Parking is free on move-in day.

18. SoCal Fiber Fair reserves the right to ask any Vendor to leave the event if they violate any part of this agreement, refuse to comply with requests of SCFF or Fairplex Staff, or are found to be abusive or disruptive to attendees, vendors, or staff. SCFF will not be liable for any monies or damages incurred by exercising this right.
19. SCFF reserves the right to use and share any photos taken by our onsite photographer or SoCal Fiber Fair team members for the purposes of promoting or advertising on social media platforms and the SCFF website.
20. Each vendor must provide proof of Comprehensive general liability insurance, and where appropriate, product liability insurance with limits not less than \$1,000,000.00 (One Million Dollars) combined single limit for bodily injury and property damage. Comprehensive general liability insurance certificates and product liability insurance certificates shall name SoCal Fiber Fair LLC as additional insureds. **Proof of insurance MUST be provided to SCFF no later than October 20, 2026.**